SBS Consulting
One Stop Professional Services

Payroll System



Fully integrated software: This system is a complete Payroll and Human Resources (HR) Management solution that is applicable to all industry segments, ranging from the service industry, to manufacturing, to construction, shipping, marine, F&B, & numerous others.

Main Features

- Web based system
- No Installation
- Access anywhere: Windows (any OS e.g. Windows XP, Vista, Windows 7), Apple Mac, Smart Phones – anywhere in the world
- Availability: 24/7 accessibility (Restricted access and availability also possible)
- Government Regulation Compliant: CPF Board, IRAS, Ministry of Man-power
- Banking Compliant: Automated GIRO for almost all Major Banks
- Connectivity with Accounting Software: Quick Books & MYOB
- Unlimited Company Setup
- Unlimited Document upload
- Unlimited Photos, NRIC upload
- Bio-Metric Fingerscan, Live Feed in the system
- Centralized Records

Payroll System Features

Employee Management

» System allows to store close 90 different information about Employee - Name, Age, NRIC, Nationality, Race, Religion, Trainings, Certificates, Immigration Status, Family Details, Emergency contact number, Foreign address, etc.
» Upload unlimited photos
» Upload unlimited documents e.g. Educational Certificates, NRIC etc.

Master Setup Management

» Manage Additions: CPF Payable or Not, Ordinary Wages or Additional Wages
» Manage Deductions: CPF Payable or Not, Ordinary Wages or Additional Wages
» Manage Banks for GIRO
» Manage Certificate Category
» Manage Departments
» Manage Designation
» Manage Leave Types

Company Management

» No restriction on number of companies allowed in the system
» System allows to store - Company Address, Company Giro Setup, Company Timesheet Setup, Company Allowed Leaves Setup, Company Working Hours, Company Email Setup, Company IR8A Setup, Company CSN Setup, Company Preference setup

Payroll Management

» Covers Payroll Additions, Payroll Deduction, Payroll Overtime Computation
» Payroll computation and submission for approval, Payroll approval
» Payroll Generation, Payroll printing or emailing pay slip.

Leaves Management

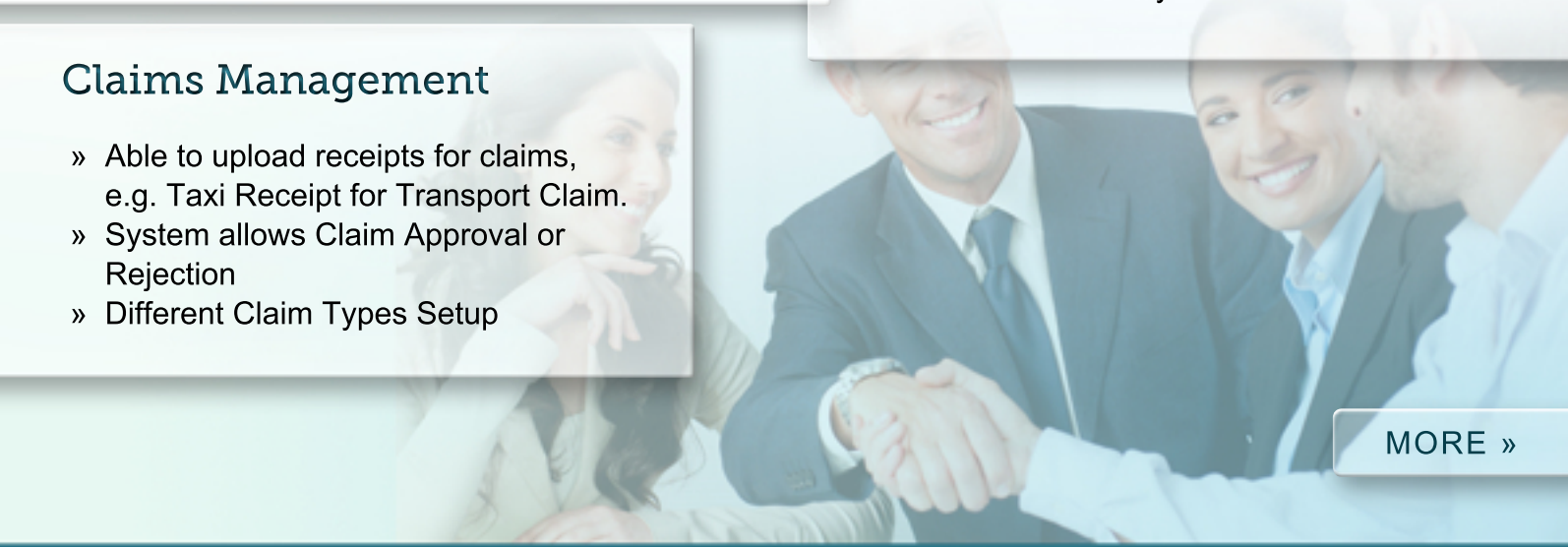
» System Supports Both Format - Standard nd Prorated
» Able to upload MC Directly to System
» Last Year Carry Forward Support
» Leave Approval / Rejection, Leave status monitoring, Managing national holidays, Manage leave, Manage leave types, Transfer Leave, Assign leave to Leave Groups, etc.

Time Attendance: Roster & Timesheet Management

» Supports Different Timesheet formats
» One Calendar Day - One Location
» One Calendar Day - Multiple Location
» One Calendar Day - Multiple Employee Timesheet Entry
» Multiple Employee - One Calendar Day Timesheet Entry

Claims Management

» Able to upload receipts for claims, e.g. Taxi Receipt for Transport Claim.
» System allows Claim Approval or Rejection
» Different Claim Types Setup



MORE »

Payroll System Features



Progression Planning

- System is able to keep track of Progression Planning
- Previous positions worked
- Past Employment History

Authentication and Authorization Management

- System is completely supported by Security Matrix, which determines who has access to what.
- Each Functionality is broken into four category: 1) Add; 2) Update; 3) Delete; 4) View
- System access is Role Based and Roles are based on Security Matrix
- System Prevents unauthorised information access e.g. Manger has no access to his Boss Information, he can view his subordinate information

Reports and Enquiry Management

- **Dynamic Reporting Engine** - Standard Reports & Custom Reports
- **Standard Reports** - Employee Related Reports, Company Related Reports, Claims Related Reports, Payroll Related Report, CPF Reports, IR8A reports etc.
- **Custom Reports** - Various Reports can be generated from the system.
- **Charts & Dashboard for Business Intelligence** - graphical and statistical representation of data.

Reduce Human Dependency

- Software will give you complete control on your business
- Make your operations paperless
- Reduce human errors
- There will be less dependency on staff
- All info will be at your fingertips.

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